



Green View House

Director: Ms Detraux – Manager: Mr Hesselden

PHASE 8 OF REFURBISHMENT & REDEVELOPMENT PROG. 2009/10 (SEPT 2010 – AUGUST 2011)

Objective	Action taken	Target date	Date completed
The home is to apply for funding from the Get Connected Project.	The home has applied for laptops and an interactive board for the front lounge	Dec 10	Dec 10
Thorough planning is to take place to ensure that the floor is fully covered at all times.	AH to liaise with SG on weekly planning, this is to take place on a Monday. Bessie 1:1 time x 2 hours PA x 7 hours JB x 4 hours PPA KP x 4 hours PPA Neil 1:1 time x 2 hours 1 hour MS bulbs/cellar/light maintenance BM/BP's x 2 hours 3pm starts on 4-9 Escort – 1:1 as needed This is to ensure the smooth running of each shift and to ensure that all care needs are being met and documentation is being completed. All times allocated will come from the staffing budget for GVH.	Oct 10	Oct 10
The entrance to the small kitchen (door and panel is coming loose).	AH to liaise with Homeline to organise dates for completion of work – a new door and glass panel is to be put in place to ensure the safety and wellbeing of service user.	7.10.10	7.10.10
A list of events are to be organised for Christmas 2010.	Adam Hesselden to liaise with the friends of Green View House in organising these events in time for Christmas including a big outing (where those service user's will benefit) of visiting Linthwaite Clough School, liaising with families where possible as escorts, including the staffing provision for this, a new artificial tree is to be purchased and the reminiscence area be changed.	Nov 10	Nov 10
Bedroom 15 is in urgent need of redecoration and refurbishment.	AH to liaise with Huddersfield Pine for furniture, MS to decorate and AH to liaise then with family for personal effects.	Nov 10	Nov 10
Areas throughout the home are to be created to enable service users to be able to sit with their loved ones or to have some quiet time.	AH to liaise with maintenance – appropriate boards to be put up in the lobby. SD to create areas in the dining room/lobby.	Feb 11	Feb 11
All staff are to watch the 2 part documentary on Sir Robinsons improving Dementia Care.	All staff are to complete watching this DVD and complete an evaluation form which will then be collated and discussed at the next staff meeting to gather further suggestions for promoting better care at GVH.	Mar 11	Mar 11

Appraisals said (on a few) that communication could be better between staff.	AH to order walkie talkie's for all staff on shift. AH to purchase a new landline with another 2 handsets (3 in total) to aid communication between the nurse and another handset to go to the cook so that all calls are answered.	May 11	May 11
The glossing in certain communal areas need a touch up.	AH to liaise with maintenance and sort throughout night shift whilst service users are asleep.	May 11	May 11
The home is to purchase chickens and rabbits to be used as pets for service users. Other purchases are for further gardening equipment	AH to liaise with 'Friends of Green View House' to sort – monies coming from the 'Residents Fund.' A sponsored National 3 Peaks 24 Hours Challenge is to take place. Sponsorship to go towards this project. 30.6.11 – Funding raised is over £2,600.00	June 11	June 11
Complaint received and info further to this stated that they had not received e-mail of response from Adam Hesselden.	AH to liaise with contractor (who created the website and new e-mail account), to ask for a larger memory for the email address now being used and to also give it a setting so that confirmation of receipt of such emails can then be sent back to AH to notify him that they have received correspondence.	June 11	June 11
The archive room is to be cleared and the resources room – both are to be swapped around to facilitate storage.	AH and JE to action.	June 11	June 11
The layout of the dining room again is to be revised.	AH and SD to action, all resources found in cellar to be gathered and put in the new area created at the new end of the dining room, making easier access for service users.	June 11	June 11
The garden is to be used more by people using the service that wish to do so.	DW to purchase chickens and rabbits. DW to purchase resources for planting – shrubs in one planter to be taken out and used as another allotment space, new greenhouse purchased for growing salads/veg etc. Runner beans and poles etc to be assembled by DW	June 11	June 11
Safety of chickens and rabbits.	A chicken run and rabbit hutch to be installed by DW using the funds from the monies raised at sponsored walk.	June 11	June 11
The top of the main staircase is to be given a facelift.	All woodwork is to be painted on the sky light; netting is to be hung where appropriate with drapes in situ. Outside contractors may need to be contacted to attend to the roof due to possible damp/leaking drains etc. The wallpaper is to be stripped and matching wallpaper is re-hung. Due to leaks, the Home has had to have a lot of maintenance work done to the roof however this work is now nearly complete.	Aug 11	Ongoing
Bedrooms 1, 5, 6, 10, 11, 12, 15 are to be given full refurbishments.	AH to liaise with appropriate contractors and to stay within financial constraints of the Company. New bedding, lighting, carpets, furniture is to be purchased. Room 1, 6, completed	Aug 11	Aug 11
The Home is to work towards accreditation for the Healthy Choice Award.	Criteria for this award has since been changed, the home did not previously go for this award as it was felt that the criteria was not client centred. Since such criteria has changed the Home will work closely with the cook and all staff for this award.	Ongoing	Ongoing

All staff are to be trained in the deprivation of liberty safeguards.	Adam Hesselden liaising with the Learning and Development Unit at KMC to arrange resources and cascading this information/if possible in getting a professional from KMC to speak with all staff about this training.	Awaiting reply from KMC	
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Additions will be made to phase 8 of this plan as and when areas for development arise. This is a live document.